

EXTERNAL PROVIDER QUALITY REQUIREMENTS

- 1.) The external provider shall maintain a record of any processes, procedures, products, or equipment required for fulfilling all the requirements of Atlas Stamping & Mfg Corp (ASM) Purchase Orders (POs) for a minimum of ten (10) years. ASM inspects all products and procedures and their requirements as specified on the ASM purchase order. This does not preclude the return of non-conforming materials found through subsequent inspections performed at a later date.
- 2.) When required by specification, approved process and/or procedure, the external provider shall maintain records of qualifications of personnel and make them available to ASM upon request. This also applies to any specific requirements of ASM end users. Any other personnel requirements, such as eye exams, shall also be included in these records.
- 3.) External providers shall maintain a Quality Management System (QMS) registered to ISO 9001 or other standards required by end user customer requirements. The system shall, as a minimum, provide for control and identification of materials and/or processes, a method for detecting non-conformances and their subsequent corrective actions, and procedures for producing a product which reflects quality workmanship. The system may be certified by an independent source, such as ISO, SAE, or NADCAP, but certification does not eliminate the responsibility of ensuring the effectiveness of the Quality Management System.
- 4.) ASM purchase orders have a unique purchase order number, date, and delivery date. Part number, revision, quantity, drawing, specification, specification revision status, and/or applicable customer requirements are listed, as well as any instructions for test specimens that may be required. Applicable requirements, including ASM or customer Key Characteristics (KCs) as well as all customer requirements, shall be flowed down to the external Providers supply chain.
- 5.) Any non-conforming materials found by external providers shall be identified and segregated for disposition immediately. ASM shall be notified and an investigation into the root cause, corrective and preventative actions initiated, as well as follow-up to eliminate additional non-conformances. These reports shall be forwarded to ASM as soon as possible. ASM may accept non-conforming material but will only do so in writing through either a purchase order change and/or an approved Corrective Action Request (CAR) after ASM conducts an in-house evaluation and impact investigation.
- 6.) External Providers shall notify ASM of changes in product and/or process, suppliers, and manufacturing facility location. Any changes made by the external provider in product and/or process definitions shall require ASM's and/or its customers' approval, as required.
- 7.) ASM, their customers, and regulatory authorities have the right of access to applicable areas of the external provider's facilities and records, at any level of the supply chain, involved in the fulfilling of any ASM purchase order.
- 8.) When the purchase order states that deliverable material is for Pratt & Whitney Aircraft (PWA) end use, processes must meet all applicable sections of Pratt and Whitney Aircraft specifications PWA 300, MCL Manual, ASQR-01, and AS9102 first article reports, as required.
- 9.) Any documents or data received from Atlas Stamping & Mfg. Corp. shall not be disclosed to any third party and shall not be copied or reproduced for any other purpose other than to aid in the manufacturing process that your company performs for ASM. Any exceptions shall be authorized by ASM.
- 10.) For any changes to the purchase order or discrepancies in the pricing, please contact ASM prior to processing the order.

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- 11.) ASM requires its external providers to be compliant with the Dodd-Frank Act of 2010 with regards to Conflict Minerals and the DRC and any adjoining nations.
- 12.) ASM controls and monitors external providers' performance by using Key Process Indicators (KPIs) that measure and monitor the supplier's on-time delivery and requirements conformance of delivered parts using drawing and specification requirements.
- 13.) ASM requires that external providers shall implement and maintain processes for the following:
- a. A Quality Management System (QMS)
 - b. Use ASM-designated or approved external providers including process providers
 - c. Notify ASM of nonconforming processes, products, or services and obtain approval for their disposition
 - d. Preventing the use of counterfeit parts
 - e. Notify ASM of changes to processes, products, or services, including changes of external providers or location of manufacturers, and obtain ASM approval
 - f. Flow down to your external providers applicable requirements including customer requirements
 - g. Provide test specimens for design approval, inspection/verification, investigation, or auditing
 - h. Retain documented information, identify retention periods and disposition